

Frank K Mueller, PhD

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SUMMARY: PhD chemist with four years experience in public administration in the Australian Public Service. Excellent writing and web design skills. Used to working independently and to tight and rapidly changing deadlines. Strong interpersonal, communication, and problem solving skills.

PROFESSIONAL EXPERIENCE NMR Laboratory Officer, School of Sciences, AUT University, Auckland (December 2015-now, part time position)

Homemaker, Kent, Ohio and Auckland, NZ (2003-2014)

- Designed from scratch and managed two websites using Wordpress. (www.fmueller.com and www.brasch-group.com)
- Designed conference programs for the Ohio Cichlid Association using Adobe InDesign.
- Webmaster and Photographer for the Ohio Cichlid Association using Wordpress, Adobe Photoshop and GIMP.
- Completed web-design class at Kent State University, Kent, Ohio, USA.

Administrative Service Officer (February 1999 - December 2002)
Australian Federal Department of Transport and Regional Services,
Logistics and Technology Branch, Canberra, Australia

- Website administrator, APEC Transportation Working Group
- Successfully designed and managed projects involving Government officials from several countries and private sector consultants.
- Wrote briefings, reports, ministerials, project proposals, and Power Point presentations.
- Worked successfully in a dynamic team-based environment with tight and competing deadlines.

Postdoctoral Research (April 1997 to April 1998)

Colorado State University, Fort Collins, Colorado, USA

- Synthesised organometallic compounds and nanoclusters, and analysed them by NMR spectroscopy.
- Presented results in lectures and group meetings.
- Results published in the Journal of the American Chemical Society (JACS).

Postdoctoral Research (November 1995 to December 1996)

University of Amsterdam, Amsterdam, The Netherlands

- Studied industrially relevant catalyst systems.
- Studied Dutch in an intensive language course.

Graduate Research (June 1993 to July 1995)

Philipps University, Marburg, Germany

- Synthesised organometallic complexes and analysed them by two-dimensional and multinuclear NMR spectroscopy.
- Results published in JACS (two articles) and Chemische Berichte.
- Extensive use of computers (word processing, spread sheets, graphics, file transfer).

EDUCATION

Conflict Management & Psychology (Fall 2003 to Fall 2005)

Kent State University, Kent, OH, non-degree seeking, GPA 4.0

Internship in conflict management with the Community Mediation Centre of Stark County, Canton, OH. Results published in Association for Conflict Resolution Magazine.

PhD Chemist (Awarded PhD in July 1995)

Philipps University, Marburg, Germany, grade excellent.

Adviser: Professor Stefan Berger

Extensively used computers, the Internet, and MS Office since 1993.

BUSINESS ADMIN SKILLS

- Completed an extensive training program aimed at preparing future senior executives of the Australian Public Service for their tasks. This included special work assignments and formal classes in subjects like writing skills, presentation skills, project management, strategic thinking, leadership, coaching and developing staff, and legal awareness.
- Completed courses in Management (Distinction) and Marketing (High Distinction) at the University of Canberra, 1999, Canberra, Australia.

HOBBIES

- Web-design, photography, cooking, and my dog.

LANGUAGES

- German: mother language
- English: fluent spoken and written
- Dutch: working knowledge

PERSONAL

- Born 11 April 1967
- Married to Professor Nicola E Brasch (School of Sciences, AUT University)
- German Citizen
- New Zealand Permanent Resident